

# Privacy Policy

At The Institute for Employee Safety, we are committed to protecting the privacy of our clients, employees, and users of our services. This Privacy Notice explains how we collect, use, and safeguard personal information in compliance with applicable data protection laws. We may collect personal identification information such as names, addresses, email addresses, phone numbers, and employment details, including job titles and professional credentials. We also collect information related to training and certifications, as well as payment details for services. Additionally, we may collect health and safety information for specific services such as mental health first aid training or workplace violence prevention assessments.

The information we collect is used to provide and manage our services, process payments, communicate with you about inquiries or training sessions, improve our offerings, and comply with legal obligations. We do not sell or rent your personal information, but we may share it with trusted partners, regulatory bodies, or service providers to deliver our services or comply with legal requirements. We take appropriate security measures to protect your personal information from unauthorized access, including encryption and secure servers.

We retain your information only as long as necessary to fulfill the purposes outlined in this notice or as required by law, after which it is securely deleted or anonymized. You have the right to access, correct, delete, or request the transfer of your data, and you may withdraw consent for data processing at any time. We use cookies and similar tracking technologies on our website to enhance user experience, and you can manage cookie preferences through your browser.

In the event of international data transfers, we ensure your data is protected in compliance with privacy regulations. We may update this Privacy Notice from time to time, and we encourage you to review it periodically. If you have any questions or concerns about this Privacy Notice or your personal data, please contact us at The Institute for Employee Safety through the provided contact details. By using our services, you acknowledge that you have read and understood this Privacy Notice and agree to the terms of our data collection, use, and sharing practices.